



MEMORIAL HALL LIBRARY BOARD OF TRUSTEES MEETING AGENDA AND MINUTES

Meeting Date: Wednesday, May 14, 2014, 4pm

Minutes Approved: September 10, 2014

Location: Admin Conference Room, Memorial Hall Library, 2 N. Main St, Andover

Agenda --Trustees Meeting, May 14, 2014, 4:00pm

Minutes

- Approve April minutes

Treasurer's Report(s)

- Accept April Treasurer's report

Director's Update

- Purchase order for rug for Memorial Hall

Assistant Director's Report

- Landscape planning

Old Business

- Lincoln portrait
 - NEDCC
 - Shelving option for Andover Room
- Roof deck planning
- Unwinding Memorial Hall Foundation

New Business

- Washington painting loan to AHS – meeting with Adam Brooks

Adjournment

Next meeting(s):

Trustees Tea, May 28, 5pm

September 10, 2014



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Minutes - Trustees Meeting, May 14, 2014

Date: Wednesday, May 14, 2014
Present: Karen Herman, Tony Straceski, Larry Lamagna, Mark Yanowitz, John Hess, Carolyn Fantini, Molly Foley, Beth Mazin, Susan Katzenstein.
Minutes: **The Minutes of the April meeting were approved.**
Treasurer Report: **The Treasurer's Report as of April 30, 2014 was approved.**

Director's Update

- The purchase order for the manufacturing and installation of the carpet in Memorial Hall is \$16,800. This amount will be funded by Town P&F CIP accounts. The design and colors will be approximately the same as the original.
- The new Pay by Space parking machines will be installed and located near the new book drop. The parking rate will be 50 cents per hour with a 4 hour limit from 8am—6pm Monday—Saturday.

Assistant Director

- Landscape Planning
After contacting 3 nurseries, Susan chose Nunans Nursery to do the necessary work on the Essex and Main Street sides of the Library. The Town mulched the gardens; Debbie Cronin will do any replanting; and Jesus will water the new plants.

Old Business

- Lincoln Portrait
The Board agreed to pay up to \$3000 for the stabilization and digitalization of the Lincoln Portrait.
The digital photograph will be displayed in the Memorial Hall while the original portrait will be wrapped and stored in the controlled environment of the Andover Room. Several board members thought that there might be an opportunity to have a public showing at a special event in the future.
- Roof Deck Plan
Mark and Beth brought us up to date on the progress of the roof deck plan. There was much discussion about the mounting of the awning and the possibility of a bar with high chairs as well as regular tables and chairs.
- The Foundation



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Karen will work to make requested corrections to the Foundation filings required for dissolution.

New Business

- **George Washington Painting**

Beth explained that the Andover Historical Society has requested the loan of the Library's George Washington at Monmouth painting for their *project George Washington: Celebrity—Icon—Demigod*. As this is a major work of art for the Library, the Trustees displayed much concern about such a loan. Mark suggested that a digital copy (photo) could be made for the Society's exhibit. Beth will keep the Board updated.

Adjournment at 5:50 pm.

The next meeting will be Wednesday, September 10, 2014 at 4pm.

Respectfully submitted,
Carolyn Fantini, Secretary